

GUIDE TO THE LATINO/LATINA ARCHIVES PROJECT

Collection Abstract: Records of a community project to document the Latino/Latina community of Port Washington, New York. Includes administrative records as well as the records of programs, community organizations, and families which form part of the Hispanic community.

Collection Title: THE LATINO/LATINA ARCHIVES PROJECT

Inclusive Dates: 1948-2006; Bulk Dates: 1969-2000

Size: 14 Boxes (6 l.f.)

Source: Various Donors (see list in finding aid)

Prepared by: Francesca Pitaro, 2007

Repository: Port Washington Public Library Local History Center

LATINO/LATINA ARCHIVES PROJECT

INTRODUCTION:

In 2002, the Local History Center of the Port Washington Public Library began an archival project to locate, collect, and preserve materials documenting the history of Latino families in the community. Since the 1960s, Spanish-speaking residents from many different backgrounds and countries have become part of life in Port Washington. In order to recognize and make tangible their contributions, the library worked with the local schools to obtain a grant from the New York State Archives Documentary Heritage Program. Already nationally-recognized as a leader in the teaching of English as a Second Language, Schreiber High School graduates and staff, as well as pre-K teachers and parents organized surveys and research protocols. Working with archivist Carol Clarke and historian Elly Shodell, they located original materials relating to immigration, cultural traditions, businesses and education. Many other community organizations and individuals also participated, donating materials that are now permanently preserved in the Local History Center. In 2005, the project's work culminated in the publication of "Arriving in Port" and a brochure "Rediscovering Latino Families in Port Washington."

SCOPE AND CONTENT:

The collection contains administrative files, correspondence, clippings, printed matter, meeting minutes, demographic information, reminiscences, student writings and publications, memorabilia, photographs, and videotapes documenting many aspects of the Hispanic community in Port Washington. The collection is especially strong in material relating to the TESL (Teaching of English as a Second Language) program at Schreiber High School and the Pre-Kindergarten programs of the Port Washington public schools. It also contains valuable information on community organizations including the Alliance for Equity, Forum for Families in Port, the Hispanic Outreach Planning Committee (HOPC), the Hispanic Task Force, and the Port Washington Health Care Access Committee. The collection contains a large number of photographs of TESL and Pre-K events and programs, as well as photos of events sponsored by the Latino Archives Project Committee.

In addition, many individual community members donated family memorabilia, business information, personal photographs and oral histories.

ORGANIZATION:

The collection is arranged into eight series:

SERIES I:	Administrative Files
SERIES II:	CASA Survey of the Nassau County Hispanic Population
SERIES III:	Ann Coady Community Organizations Papers
SERIES IV:	TESL (Dee Girillo)
SERIES V:	TESL- Schreiber High School – General
SERIES VI:	Family/Individual Papers
SERIES VII:	Organizations/Programs
SERIES VIII:	Oversized Material

OTHER SUBJECTS:

Emigration and immigration
Immigration
Latinos/as in the United States
Port Washington (N.Y.) Public Schools
Port Washington (N.Y.) Public Schools – Pre-Kindergarten Program
Red Devils Soccer Team
Teaching English as a Second Language (TESL)

SERIES DESCRIPTIONS:**Series I: Administrative Files, 1987 – 2005 (3 Boxes)**

Administrative files contain planning documents, grant proposals, questionnaires, correspondence, mailing lists and other material collected and created by the Library staff and committee members in the course of administering the project. It also includes photographs and documentation for the Gala TESL Reunion of November 9, 2003, papers documenting the planning for that event, and files pertaining to the publication “Arriving in Port”.

Series II: CASA (Coordinated Agency for Spanish Americans) Survey of the Nassau County Hispanic Population, ca. 1987-1990 (7 folders)

Includes a request for proposal, demographic information, and Needs Assessment reports prepared by Henry Senft Research Associates, Inc.

Series III: Ann Coady Community Organizations Papers, 1980-2006 (2 boxes)

Ann Coady is a community activist who served as Outreach Coordinator for the Port Washington Public Schools Pre-Kindergarten program. She also served on boards and chaired committees, particularly for organizations involving the local Hispanic community. The organizations include the Hispanic Outreach Planning Committee (HOPC) (now defunct) formed in 1989 to identify needs, provide information and serve as advocate for the Hispanic community; the Alliance for Equity, formed in 1993 from the HOPC to address instances of racism; Forum for Families in Port; the Port

Washington Health Care Access Committee; the Port Washington Public Schools Pre-K program; the Hispanic Task Force; the Hispanic Women's Committee and the Interagency Coordinating Council of Port Washington (IACC) Committee on Minority Concerns. The records include correspondence, minutes, reports, printed matter, clippings, a few personal items, and photographs of the Pre-K program.

Series IV: TESL – Schreiber High School -Dolores (Dee) Girillo Papers, 1969-2002 (3 boxes)

Dolores Girillo served as Director of the Port Washington Public Schools Teaching English as Second Language Program (TESL) from 1969 through 1994. These records reflect her work and document many aspects of the TESL program. They include program descriptions, reports, photographs, yearly compilations of student writings, printed matter, student lists, two videotapes, and a few personal items.

Series V: TESL- Schreiber High School – General ca. 1969-2000 (3 folders & 1 binder)

Approximately 290 photographs and 20 slides from various donors. These images document TESL events, trips and individuals. Arranged by name of donor. Also includes several student essays, and material relating to teacher Ellen Zimmerman's retirement.

Series VI: Family/Individual Papers, 1948; 1970's-2004 (17 folders)

These donations from Latino families in Port Washington include family papers, photographs, correspondence, biographical information, school papers, and memorabilia. Arranged alphabetically by family name.

SERIES VII: Organizations/Programs, ca. 1990-2004 (8 folders)

Organizations and programs include the Excel After-School Grant, the Hispanic Folkloric Dance Troupe, Manorhaven School ESL and Homework Club, the Red Devils Soccer Team, Schreiber Hispanic Alumni Association and a few items related to local businesses. The Red Devils was the first local soccer team to recruit boys from Port residents of Latino descent.

SERIES VIII: Oversized Material, ca. 1983-1991 (4 items)

Four posters from the Pre-K and TESL programs.

Latino/Latina Archives Project

BOX LIST:

<u>Box</u>	<u>Folder</u>	<u>Content</u>
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Series I: Administrative Files

1	1	“Arriving in Port” – Book, 2005
	2	“Arriving in Port”- Brochures, Publicity, 2004-2005
	3	“Arriving in Port” – Planning, Miscellaneous, 2004
	4	Clippings/Publicity re: Archives Project, 2002-2004
	5	Clippings (General), 1987-2003
	6	Contact Lists, 2003-2004
	7	Correspondence, 2000-2006
	8	Documentary Heritage Program (DHP) Grant, 2002-2003
	9	DHP Grant Phase II, 2003-2004
	10	DHP Grant Application, 2002-2003
	11	DHP Mid-Term Project Report/DHP Final Report, 2002; 2004
	12	Documentation Survey, 2003-2004
	13	Forms (Blank) – Archival Materials Survey Forms
	14	Forms (Completed)
	15	Latino Festival, 2005
	16	Miscellaneous
	17	TESL – Dee Girillo Papers and Notes, ca. 2003
2	1	TESL – Graduate Forms (Blank)
	2	TESL - Graduate Forms – Completed A-G
	3	TESL – Graduate Forms – Completed H-V
	4	TESL Reunions – Agendas, Minutes, Notices, 2002-2003
	5	TESL Reunions – “Memories” by participants, 2003
	6	TESL Reunions - Miscellaneous, 2002-2003
	7	TESL Reunions – Sign-in Sheets & Contact Lists, 2002-2003
	8	TESL Gala Reunion – Comment Book, 11/9/2003
	9	TESL Gala Reunion – Correspondence, 2003-2004
	10	TESL Gala Reunion – Guest List, 11/9/2003
	11	TESL Gala Reunion – Guest List Update, 3/30/2004
	12	TESL Gala Reunion – Invitation and Response Cards, 2003
	13	TESL Gala Reunion – Planning – Miscellaneous, 2003
	14	TESL Gala Reunion – Program
3		TESL Gala Reunion Photo Album –by Carlos Bolaños
		TESL Gala Reunion Photo Album – Photographs of planning meetings and the reunion (photos by Blanca Fabian, Richard J. Halpern, Aldona Marijosius, Ellen Savran, Will Wright and others, 2003)
		TESL Gala Reunion Videotape (Camera 1), 11/9/2003

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Box Folder

Series II: Coordinating Agency for Spanish Americans (CASA) Survey

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|---|---|---|
| 4 | | |
| | 1 | Demographics, ca. 1989-1990 |
| | 2 | Hispanic Needs Assessment – Nassau, 1987; 1989 |
| | 3 | Hispanic Population by Zip Code – Revised, 1989 |
| | 4 | Hispanic Population Projection- Nassau, ca. 1986-1987 |
| | 5 | Planning and Survey Forms, ca. 1987 |
| | 6 | Youth Needs Assessment – Nassau, 1985 |

Series III: Ann Coady Papers

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| | 7 | Alliance for Equity – Certificate of Incorporation, 1993 |
| | 8 | Alliance for Equity – Clippings, 1993 |
| | 9 | Alliance for Equity – Correspondence and Notes, undated |
| | 10 | Alliance for Equity – Fliers and Printed Matter, 1993-1994 |
| | 11 | Alliance for Equity – Meetings – Minutes, 1993-1994 |
| | 12 | Alliance for Equity – Meetings – Sign-in Sheets, 1993-1994 |
| | 13 | Alliance for Equity – Miscellaneous |
| | 14 | Alliance for Equity – Related Programs |
| | 15 | Forum for Families in Port – Contacts, Lists |
| | 16 | Forum for Families in Port – Homeless, Low Income Housing |
| | 17 | Forum for Families in Port – Meetings, Printed Matter, Miscellaneous, 1994-1995 |
| | 18 | Forum for Families in Port – “Voices of Port Washington”- Focus Groups, 1992-1993 |
| | 19 | Health Care Access Committee – Correspondence and Notes, 1996-1999 |
| | 20 | Health Care Access Committee – Information/Resources |
| | 21 | Health Care Access Committee – Meetings, 1995; 1999 |

Series III: Ann Coady Papers

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|---|---|---|
| 5 | 1 | Health Care Access Committee – Meetings, 4/2000-3/2002 |
| | 2 | Health Care Access Committee – Meeting, 4/18/2002
(Presentation at North Shore/Long Island Jewish Service Board) |
| | 3 | Health Care Access Committee – Miscellaneous, ca. 2001 |

Hispanic Outreach Planning Committee (HOPC)

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| | 4 | HOPC – Correspondence and Miscellaneous, 1989-1990 |
| | 5 | HOPC – <i>El Boletín Hispano de Port Washington</i> , 9/1991 |
| | 6 | HOPC – <i>El Boletín Hispano de Port Washington</i> , 12/1991 |
| | 7 | HOPC – <i>El Boletín Hispano de Port Washington</i> , 6/1992 |
| | 8 | HOPC – <i>El Boletín Hispano de Port Washington</i> , 12/1992 |

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Box	Folder	
5	9	HOPC – <i>El Boletín Hispano de Port Washington</i> – Committee Meetings, 1991
	10	HOPC – “Esto es Port Washington” –translation project, 1988
	11	HOPC – Mailing Lists, 1989-1992
	12	HOPC – Meetings, 1989
	13	HOPC – Meetings, 1990
	14	HOPC – Meetings, January –June 1991
	15	HOPC – Meetings, July – December 1991
	16	HOPC – Meetings, 1992
	17	HOPC – Meetings and Miscellaneous, 1993
	18	HOPC – Hispanic Community Center – Planning and Fundraising, 1991-1993
	19	HOPC – Manorhaven – Clippings, Correspondence, 1991
	20	Hispanic Task Force – Meetings, Correspondence, 1991-1992
	21	Hispanic Task Force – Mertz Community Fund, 1991-1992
	22	Hispanic Task Force – Information/Resources
6	1-2	Hispanic Women’s Committee, 1989-1990 (2 folders)
	3-4	Interagency Coordinating Council of Port Washington – Committee on Minority Concerns, 1991-1994 (2 folders)
	5	Miscellaneous Printed Matter & Clippings (Community Services), ca. 1981-1983
	6	Personal – Photographs – Farewell Party, 1991
	7	Personal – Retirement Cards and Letters, 1991
	8	Port Washington Public Library Parenting Center – Advisory Council, 1993-1994
	9	Pre-K Carnival, 1991
	10	Pre-K Miscellaneous & Clippings, c. 1993-2004
	11	Pre-K Planning Committee Meetings, 2003-2004
	12	Pre-K Planning Committee Archives Project Survey Forms
	13	Pre-K Pot Luck Supper, 1993
	14	Pre-K Photos – Class Pictures, 1984; 1992; 1994; 1996; 1998-2003
	15	Pre-K Slides, ca. 1972-1973
	16	Pre-K – Regent’s Slide Presentation, ca.1980 (140 slides with narration)
7		Pre-K Photos, 1980-2006 & undated

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Box Folder

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Series IV: TESL – Schreiber High School (Dee Girillo Papers)

- 1 TESL-Magazine, 1974-1975
- 2 TESL-Magazine, 1976
- 3 TESL Magazine, 1984
- 4 TESL Magazine, 1985
- 5 TESL Magazine, 1987-1988
- 6 TESL Magazine, 1990-1991
- 7 TESL Magazine, 1994-1995
- 8 TESL Magazine, 1996-1997
- 9 TESL Magazine, 1997-1998
- 10 TESL Magazine, undated
- 11 TESL Student Writing, 1999
- 12 TESL Student Writing, 2002 & undated

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- 1 TESL-Clippings, 1969-1994
- 2 TESL – Program Descriptions, 1988 and undated
- 3 TESL – Directories, 1987-88; 1991-92
- 4 TESL - Miscellaneous Printed Matter, ca. 1988-1995
- 5 TESL – Girillo – Personal papers, ca. 1989-2001
- 6-9 TESL – Photographs, ca. 1970's-1990's (4 folders)

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- TESL Videocassettes [These are KCA tapes, not VHS]
- 1) TESL dinner 1986
 - 2) TESL dinner ? [Tape is not labeled]

Series V: TESL- Schreiber High School - General

- 11 TESL- Schreiber High School – Photographs ca. 1969-2000-
Photos donated by Joan Bernhard, Jo Ann Miles, Ann Mingorance, David
Pierri, Beverly Silpe, and Ellen Zimmerman
(1 binder)

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- 1 TESL – Aldona Marijosius – Student updates, ca. 1987-1997
- 2 TESL – Ellen Zimmerman – Student essays, ca. 1984-1993
- 3 TESL – Ellen Zimmerman – Retirement, ca. 1998

Series VI: Family/Individual Papers

- 4 Barahona Family, 1948; 1995-1998
- 5 Barraza, Marilyn- Photos, 1980-1994
- 6 Bolaños, Carlos - Bio. & Photos, ca. 2004
- 7 Castillo Family (Flora, Nelson, Patty), ca. 1983-2004
- 8 Escoto-Simone, Digna – Photos, ca. 1988-1998

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Box Folder

12		
	9	Fabian, Blanca – Photos, 1980-2003
	10	Fabian, Blanca – Misc., 2002-2004
	11	Guzmán, Israel – Clippings, 2004
	12	Martinez, Odett & Moran, Jorge Wedding, 2003
	13	Panjoj Family – 1 clipping, undated
	14	Pierri, Carmen – Arianna’s Baby shower, undated
	15	Pierri, David – Correspondence & Misc., ca. 1980’s-2000
	16	Pierri, David – Diploma & Awards, 1985-1994
	17	Pierri, David – School papers/writings, 1990’s & undated
13		
	1	Potter Family – Photos, undated
	2	Suria Family – Photo, ca. 1990’s
	3	Torres Family – Photos, ca. 1970’s

SERIES VII: Organizations/Programs

	4	Excel After-School Grant, 2003
	5	Hispanic Folkloric Dance Troupe, 1992
	6	Local Businesses, ca. 2004
	7	Manorhaven School – ESL – Photos, undated
	8	Manorhaven School – Homework Club, 1993-2000
	9	Manorhaven School – Misc. Programs, ca. 1994-2001
	10	Red Devils Soccer Team, ca. 1990’s
	11	Schreiber Hispanic Alumni Association, 2004

SERIES VIII: Oversized Material

14		
		Pre-K 25 th Anniversary Photo collage posters (2), 1991
		Pre-K 25 th Anniversary – Photos on paper (damaged), 1991
		Poster: “TESL Family with Dee”, undated

List of Donors (Archival and Photographic Materials)

Barahona family
Marilyn Barraza
Joan Bernhard
Carlos Bolaños
Dora Castillo
Ann Coady
Joseph & Loretta Di Benedetto
Blanca Fabian
Dolores Girillo
Richard J. Halpern
Aldona Marijosius
Ann Mingorance
Jo Ann Miles
Panjoj family
David Pierri
Potter family
Ellen Savran
Beverly Silpe
Suria family
Torres family
Linda Welles
Will Wright
Ellen Zimmerman