

**GUIDE TO THE RECORDS OF THE GENERAL COUNCIL OF HOMEOWNER
ASSOCIATIONS OF PORT WASHINGTON, 1989-2003**

Collection Abstract: Records pertaining to the activities of the General Council of Homeowner Associations of Port Washington, created or collected by the organization from 1989-2003. The records include meeting minutes and agendas, correspondence, budgets and other official documents distributed by special taxing districts (School District, Water District, Library District, Fire Department, Police Department and Water Pollution Control District), reports and studies prepared and disseminated by the organization, and newspaper clippings pertaining to the organization's activities and actions.

**Collection Title: THE RECORDS OF THE GENERAL COUNCIL OF
HOMEOWNER ASSOCIATIONS OF PORT WASHINGTON**

Inclusive Dates: 1989-2003 (Bulk dates: 1990-2000)

Size: 8 boxes (6.5 l.f.)

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THE RECORDS OF THE GENERAL COUNCIL OF HOMEOWNER ASSOCIATIONS OF PORT WASHINGTON

ORGANIZATION HISTORY:

The General Council of Homeowner Associations of Port Washington, originally established in the 1940s, was reactivated in May 1989 as a "community-wide organization to address community-wide issues." Established with the goal of remaining "politically impartial but civically active," it is currently a membership organization consisting of one or two representatives from each of twenty-two civic organizations and incorporated villages on the Port Washington peninsula. In addition to taxes, initial concerns included the landfill/incinerator, parking and traffic safety.

Acting as a community "watchdog," activities and actions of the General Council are predicated on the affirmation stated in the organization's 1990 Statement of Purpose and Policy, "We believe that in seeking to achieve fiscal responsibility and efficiency of operation in our government entities, not only will the burden on the taxpayer be lightened but the quality of services enhanced." Members of committees are responsible for attending board meetings and public hearings of related government entities, reviewing budgets and other documents, investigating issues of concern to residents and developing reports for the public, and presenting recommendations to boards of special taxing authorities.

SCOPE AND CONTENT:

The collection contains records pertaining to the activities of the General Council of Homeowner Associations of Port Washington, created or collected from 1989 through 2003. Most records were created or collected by Steven Schlusel, first President of the General Council and Jeffrey Oring, longtime chairperson of the School District Committee. The collection provides insight into the issues facing the community during the last decade of the twentieth century and steps taken to remedy them. Included in the collection are meeting agendas and minutes of Council and committee meetings; correspondence between organization officers or committee chairpersons and the special taxing districts within Port Washington, including the School District, Water District, Library, Fire Department, Police Department and Water Pollution Control District; budgets and other official documents distributed by these special districts and collected by committee members in the course of during research; reports and studies prepared by organizational committees for dissemination to the public; and newspaper clippings pertaining to the organization's activities and actions.

OTHER SUBJECTS:

Oring, Jeffrey
Port Washington Fire Department
Port Washington Police Department
Port Washington Public Library
Port Washington Public Schools
Port Washington Water District
Port Washington Water Pollution District
Schlussel, Steven

SERIES DESCRIPTIONS:

Series I: Organizational Records (36 folders)

Included are Articles of Association and Statement of Purpose and Policy; meeting agendas and minutes from 1989 through 2001; organizational resolutions; general correspondence addressed to and received by organization officers; and newspaper clippings reporting on the General Council's activities and actions.

Series II: Organizational Concerns (16 folders)

Included in this series are subject files pertaining to the various issues addressed by the General Council over the years.

Series III: Committee Records (163 folders)

In addition to a small amount of material relating to committees that existed for a limited time, this series is further arranged into sub-series which include material on committees for which there are a substantial number of records.

Sub-series 1: Fire District Committee (11 folders)

Includes correspondence on Fire District issues between 1989 and 1996, financial records for 1993 through 1996, as well as Fire Department Constitution and By-Laws and budgets for various years.

Sub-series II: Library Committee (16 folders)

Includes correspondence between 1993 and 1997, budgets from 1993/94 to 1997/98 inclusive and 2002/3, as well as other material pertaining to library operations.

Sub-series III: School District Committee (102 folders)

Comprising the bulk of the collection, this series includes correspondence from 1990 through 2001, reports and studies prepared by the committee, and information collected on a variety of district-related issues. In addition, this sub-series includes Board of Education meeting minutes and/or agendas (1990-2000), district budgets (1985-2000), audit reports (1986-1998, including 1996 report of the NYS Comptroller), and other documents disseminated by the School District.

Sub-series IV: Water District Committee (25 folders)

Includes correspondence and documents collected by the committee including district budgets for most years between 1986 and 2002.

Sub-series V: Other District Committees (4 folders)

Includes material on Business Improvement Districts, as well as Port Washington's Garbage, Police and Water Pollution Control Districts.

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	3	By-Laws ó Other Civic Associations
	4	Procedures and Guidelines for Committee Chairs
	5	Statement of Purpose and Policy
	6	Letter regarding Statement of Purpose and Policy
	7	Survey [undated]
	8	Blank Letterhead and Folder
	9	Organizational Meeting, May 18, 1989 - Invitation and Minutes, 1989
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	23	Nassau County Assessment Review, 2003
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Awards

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